

**Resolution #15-018**  
**APPROPRIATION OF ADOPTED COUNTY OPERATING BUDGET**  
**FOR**  
**FISCAL YEAR 2015-2016**

**IT IS HEREBY RESOLVED** BY THE ESSEX COUNTY BOARD OF SUPERVISORS OF ESSEX, VIRGINIA, THAT THE FOLLOWING ANNUAL APPROPRIATIONS OF FUNDS ARE MADE FOR THE FISCAL YEAR BEGINNING JULY 1, 2015, AND ENDING JUNE 30, 2016, FOR THE FUNCTIONS AND PURPOSES INDICATED HEREAFTER:

**ESSEX COUNTY, VIRGINIA ADOPTED EXPENDITURE BUDGET**  
**FISCAL YEAR 2015-2016**

**FUND #001 General Funds**

Legislative	\$289,499.00
General and Financial Administration	\$1,343,470.00
Electoral Board and Officials	\$135,458.00
Registrar	\$93,874.00
Courts	\$387,172.00
Northern Neck-Essex Group Home	\$0.00
Commonwealth's Attorney	\$267,062.00
Sheriff - Law Enforcement	\$1,190,963.00
Sheriff - Lockup and Dispatch	\$1,258,307.00
Fire and Rescue	\$1,322,090.00
Forestry Service	\$7,829.00
Building & Zoning	\$235,699.00
Animal Control	\$182,479.00
Medical Examiner	\$250.00
Emergency Services (Civil Defense)	\$0.00
Refuse Collection	\$0.00
Refuse Disposal	\$749,950.00
Facilities Management	\$960,063.00
Local Health Department	\$127,020.00
Mental Health and Mental Retardation	\$33,530.00
Bay Aging	\$100,608.00
Community College	\$15,400.00
Parks and Recreation	\$298,738.00
Library	\$196,402.00
Essex County Museum, Inc.	\$22,000.00
Middle Peninsula Planning District	\$16,300.00
Three Rivers Soil and Water Conservation District	\$11,025.00
Miscellaneous Programs	\$73,286.00
VPI Cooperative Extension Program	\$47,363.00
Sales Tax Reimbursement	\$0.00

Local Aid (Non-Departmental)	\$0.00
<b>Total Direct Expenditures</b>	<b><u>\$9,365,837.00</u></b>

**TRANSFERS**

Schools - Transfer to Education Fund	\$7,247,397.00
CSA - Transfer to Community Services Act Fund	\$250,000.00
Transfer to Debt Service	\$3,532,527.00
Virginia Public Assistance - Transfer to Social Services	\$531,478.00
<b>Total Transfers</b>	<b><u>\$11,561,402.00</u></b>

<b>TOTAL REQUIREMENT - GENERAL FUND</b>	<b>\$20,927,239.00</b>
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<b>FUND #002 Comprehensive Services Act (Including General Funds)</b>	\$514,000.00
<b>FUND #003 Virginia Public Assistance (Including General Funds)</b>	\$1,607,239.00
<b>FUND #004 Comm. Attn. Asset Forfeiture</b>	\$0.00
<b>FUND #007 Debt Service</b>	\$3,532,527.00
<b>FUND #009 Sheriff's Asset Forfeiture</b>	\$0.00
<b>FUND #055 Special Welfare</b>	\$15,000.00
<b>FUND #205 Education (Including General Funds)</b>	\$16,008,344.00
<b>FUND #207 School Food</b>	\$871,411.00
<b>FUND #208 School Grant</b>	\$1,374,313.00
<b>TOTAL COUNTY BUDGET EXPENDITURES</b>	<b>\$33,288,671.00</b>

**NOW, THEREFORE, BE IT FURTHER RESOLVED** BY THE ESSEX COUNTY BOARD OF SUPERVISORS, VIRGINIA, THAT THE APPROPRIATIONS FOR FISCAL YEAR 2015-2016, BEGINNING JULY 1, 2015, AND ENDING JUNE 30, 2016, FOR ALL OTHER OFFICES AND AGENCIES BE MADE AS FOLLOWS:

1. ALL APPROPRIATIONS ARE DECLARED TO BE MAXIMUM, CONDITIONAL, AND APPROPRIATE APPROPRIATIONS, THE PURPOSE BEING TO MAKE THE APPROPRIATIONS PAYABLE IN FULL IN THE AMOUNTS NAMED HEREIN, IF NECESSARY, AND THEN ONLY IN THE EVENT THE REVENUES COLLECTED AND OTHER RESOURCES AVAILABLE DURING THE YEAR ENDED JUNE 30, 2016, FOR WHICH THE APPROPRIATIONS ARE MADE, ARE SUFFICIENT TO PAY ALL THE APPROPRIATIONS IN FULL; OTHERWISE, THE SAID APPROPRIATIONS SHALL BE DEEMED TO BE PAYABLE IN SUCH PROPORTION AS THE SUM OF ALL REALIZED REVENUE IS TO THE TOTAL AMOUNT OF THE REVENUES ESTIMATED BY THE ESSEX COUNTY BOARD OF SUPERVISORS TO BE AVAILABLE FOR APPROPRIATION IN THE YEAR ENDING JUNE 30, 2016;
2. NO DEPARTMENT, AGENCY, OR INDIVIDUAL RECEIVING APPROPRIATIONS UNDER THE PROVISIONS OF THIS RESOLUTION SHALL APPLY TO THE LUMP SUM AMOUNTS WHICH HAVE BEEN INCLUDED IN THIS RESOLUTION;
3. IT IS EXPRESSLY PROVIDED THAT THIS RESOLUTION SHALL APPLY TO THE LUMP SUM AMOUNTS WHICH HAVE BEEN INCLUDED IN THIS RESOLUTION;
4. THE ESSEX COUNTY BOARD OF SUPERVISORS RESERVES THE RIGHT TO CHANGE DURING ANY TIME DURING SAID FISCAL YEAR THE COMPENSATION SO PROVIDED TO ANY OFFICER

OR EMPLOYEE OR TO ABOLISH ANY OFFICE OR POSITION EXCEPTING SUCH OFFICE OR POSITION AS ITMAY BE PROHIBITED BY LAW FROM ABOLISHING;

5. FURTHER,THE COUNTY ADMINISTRATOR IS AUTHORIZED TO MAKE SUCH REARRANGEMENTS OF POSITIONS AND APPROPRIATIONS WITH THE SEVERAL DEPARTMENTS UNDER THE CONTROL OF THE BOARD OF SUPERVISORS THAT MAY BEST MEET THE NEEDS AND INTERESTS OF ESSEX COUNTY, VIRGINIA; AND, THE COUNTY ADMINISTRATOR IS AUTHORIZED TO MAKE TRANSFERS OF FUNDS FROM ONE LINE ITEM TO ANOTHER WITHIN ANY DEPARTMENT OR AGENCY APPROPRIATION AS LONG AS THE TRANSFER DOES NOT EXCEED THE LUMP SUM APPROPRIATION FOR SAID DEPARTMENT OR AGENCY;
6. THE COUNTY ADMINISTRATOR MAY INCREASE APPROPRIATIONS FOR THE FOLLOWING ITEMS OF NON-BUDGETED REVENUE THAT MAY OCCUR DURING THE FISCAL YEAR: A. INSURANCE RECOVERIES RECEIVED FOR DAMAGE TO COUNTY VEHICLES OR OTHER PROPERTY FOR WHICH COUNTY FUNDS HAVE BEEN EXPENDED TO MAKE REPAIRS. B. REFUNDS OR REIMBURSEMENTS MADE TO THE COUNTY FOR WHICH THE COUNTY HAS EXPENDED FUNDS DIRECTLY RELATED TO THAT REFUND OR REIMBURSEMENT. C. ADDITIONAL, UNBUDGETED GRANTS RECEIVED DURING THE FISCAL YEAR FOR WHICH THERE IS SUFFICIENT REVENUES TO DEFRAY EXPENDITURES;
7. THE COUNTY ADMINISTRATOR MAY APPROPRIATE BOTH REVENUE AND EXPENDITURES FOR DONATIONS BY CITIZENS OR CITIZEN GROUPS IN SUPPORT OF COUNTY PROGRAMS. ANY REMAINING UNENCUMBERED BALANCE OF A RESTRICTED DONATION AT THE END OF THE FISCAL YEAR WILL BE REAPPROPRIATED INTO THE SUBSEQUENT FISCAL YEAR; AND,
8. IT IS EXPRESSLY NOTED THAT THE FUNDS APPROPRIATED TO FUND 2, COMPREHENSIVE SERVICES ACT FOR AT RISK YOUTH AND FAMILIES, ARE SUBJECT TO THE COMMONWEALTH OF VIRGINIA PROVIDING ITS INTENDED SHARE;

**BE IT FURTHER RESOLVED** THAT THE BOARD OF SUPERVISORS DID APPROVE THE FISCAL YEAR 2015-2016 ANNUAL FISCAL PLAN FOR THE SCHOOL GENERAL FUND TOTALING \$16,008,344. IN THE EVENT THAT THERE IS A REDUCTION IN FUNDING FROM EITHER OR BOTH THE STATE AND FEDERAL SOURCES USED IN PROJECTING THE SCHOOL FUND OF \$16,008,344 THE BOARD OF SUPERVISORS MAY, AFTER HOLDING A PUBLIC HEARING, BUT IS EXPRESSLY NOT OBLIGATED TO INCREASE LOCAL FUNDING TO COVER SAID REDUCTIONS.

**BE IT FURTHER RESOLVED** THAT THE TREASURER OF ESSEX COUNTY, VIRGINIA, IS HEREBY AUTHORIZED TO TRANSFER TO OTHER FUNDS FROM THE GENERAL FUND FROM TIME TO TIME AS THE MONIES BECOME AVAILABLE, THE SUM EQUAL TO, BUT NOT TO EXCEED THE APPROPRIATIONS MADE TO THESE FUNDS FROM THE GENERAL FUND FOR THE PERIOD COVERED BY THIS APPROPRIATION RESOLUTION.

**BE IT FURTHER RESOLVED** THAT THE TRANSFER OF FUNDS BETWEEN DEPARTMENTS MUST BE APPROVED BY THE ESSEX COUNTY BOARD OF SUPERVISORS.

**BE IT FURTHER RESOLVED** THAT THE COUNTY ADMINISTRATOR IS AUTHORIZED TO PRE-APPROVE ACCOUNTS PAYABLES INVOICES FOR PAYMENT AROUND THE 10<sup>TH</sup>, 20<sup>TH</sup> AND AT THE END OF EACH MONTH PRIOR TO FORMAL APPROVAL BY THE ESSEX COUNTY BOARD OF SUPERVISORS. FORMAL APPROVAL BY THE ESSEX COUNTY BOARD OF SUPERVISORS WILL BE MADE DURING THE MEETING OF THE MONTH FOLLOWING THE ACTUAL PAYMENT OF THE BILLS. THIS PROCEDURE WILL ENABLE THE COUNTY TO AVOID PAYING PENALTY AND INTEREST CHARGES FOR THE LATE PAYMENT OF INVOICES.

**BE IT FURTHER RESOLVED** THAT ALL COUNTY EMPLOYEES NOT PAID DIRECTLY BY THE ESSEX

COUNTY SCHOOL BOARD WILL BE PAID BIWEEKLY.

**ORDERED** THIS THE 9<sup>TH</sup> DAY OF JUNE 2015.

**THE FOREGOING RESOLUTION** WAS DULY ADOPTED BY THE FOLLOWING VOTE:

MR. LANGFORD:

MR. SMITH:

MRS. DAVIS:

MR. JOHNSON:

A. REESE PECK, COUNTY ADMINISTRATOR