

Resolution #18-007

APPROPRIATION OF ADOPTED COUNTY OPERATING BUDGET FOR FISCAL YEAR 2018-2019

IT IS HEREBY RESOLVED BY THE ESSEX COUNTY BOARD OF SUPERVISORS OF ESSEX, VIRGINIA, THAT THE FOLLOWING ANNUAL APPROPRIATIONS OF FUNDS ARE MADE FOR THE FISCAL YEAR BEGINNING JULY 1, 2018, AND ENDING JUNE 30, 2019, FOR THE FUNCTIONS AND PURPOSES INDICATED HEREAFTER:

ESSEX COUNTY, VIRGINIA ADOPTED EXPENDITURE BUDGET FISCAL YEAR 2018-2019

FUND #100 General Funds	
Legislative	\$ 429,522
General and Financial Administration	\$ 1,140,338
Electoral Board	\$ 39,829
Registrar	\$ 97,331
Courts	\$ 429,193
Office on Youth	\$ 5,935
Commonwealth's Attorney	\$ 340,308
Sheriff (Law Enforcement)	\$ 1,020,882
Fire and Rescue	\$ 207,500
Ambulance and Rescue Services	\$ 1,214,754
Forestry Service	\$ 7,829
Building and Zoning	\$ 213,111
Animal Control	\$ 183,596
Medical Examiner	\$ 250
Sheriff (Lockup and Dispatch)	\$ 1,530,573
Refuse Disposal	\$ 770,887
Emergency Services	\$ -
General Properties	\$ 654,503
Communications	\$ 60,000
Technology	\$ 256,126
Local Health Department	\$ 130,831
Mental Health	\$ 34,927
Bay Aging	\$ 110,608
Community College	\$ 8,160
Parks and Recreation (Partners)	\$ 6,000
Swimming Pool	\$ 55,878

Parks, Recreation, Summer Programs	\$ 183,207
Library	\$ 205,324
Essex County Museum	\$ 22,000
Economic Development	\$ 3,100
Planning District Commission	\$ 22,757
Three Rivers Soil and Water	\$ 11,025
Miscellaneous Programs	\$ 50,280
VPI Cooperative Extension	\$ 45,169
Capital Improvement Plan	\$ 154,978
Total Direct Expenditures	\$ 9,646,711
TRANSFERS	
CSA Fund	\$ 600,000
Virginia Public Assistance	\$ 530,283
Debt Service Fund	\$ 3,705,101
School Fund - Local	\$ 8,037,253
Debt Reserve Fund	\$ -
School - H.S. Construction	\$ -
Total Transfers	\$ 12,872,637
TOTAL REQUIREMENT - GENERAL FUND	\$ 22,519,348
FUND #102 Childrens Services Act (CSA)	\$ 1,200,000
FUND #105 Social Services	\$ 2,046,370
FUND #110 Debt Service	\$ 4,199,513
FUND #154 Glebe	\$ -
FUND #205 Education	\$ 16,592,666
FUND #207 School Food	\$ 892,753
FUND#208 School Grant	\$ 1,368,546
FUND#225 Debt Service Reserve	\$ 494,412
FUND #301 Capital Projects	\$ 190,000
FUND #310 Capital Maintenance Reserve	\$ -
Total Other Funds	\$ 26,984,260
TOTAL EXPENDITURE ESTIMATES	\$ 49,503,608
TOTAL COUNTY BUDGET GENERAL FUND REVENUES	\$ 22,519,348
TOTAL COUNTY BUDGET GENERAL FUND EXPENDITURES	\$ 22,519,348
Additions to Capital Projects Fund	\$ 190,000
Additions to Capital Maintenance Reserve	
Additions to Glebe Fund Balance	
Beginning General Fund Unassigned Balance* - July 1, 2018	\$ 5,771,411
Increase (Decrease) in Unassigned Balance	\$ (780,537)
Ending General Fund Unassigned Balance - June 30, 2019	\$ 4,990,874
* Beginning Balance adjusted to reflect transfers in FY18.	

* AN ITEMIZED AND COMPLETE FINANCIAL BALANCE SHEET FOR THE COUNTY AT THE CLOSE OF THE LAST PRECEEDING FISCAL YEAR ACCOMPANYING THE BUDGET IS INCORPORATED HEREIN AND CAN BE FOUND AT THE ESSEX COUNTY WEBSITE AT <http://www.essex-virginia.org/cms/one.aspx?pageld=67023> IN THE 2016-2017 FINAL AUDIT REPORT.

NOW, THEREFORE, BE IT FURTHER RESOLVED BY THE ESSEX COUNTY BOARD OF SUPERVISORS, VIRGINIA, THAT THE APPROPRIATIONS FOR FISCAL YEAR 2018-2019, BEGINNING JULY 1, 2018, AND ENDING JUNE 30, 2019, FOR ALL OTHER OFFICES AND AGENCIES BE MADE AS FOLLOWS:

1. ALL APPROPRIATIONS ARE DECLARED TO BE MAXIMUM, CONDITIONAL, AND APPROPRIATE APPROPRIATIONS, THE PURPOSE BEING TO MAKE THE APPROPRIATIONS PAYABLE IN FULL IN THE AMOUNTS NAMED HEREIN, IF NECESSARY, AND THEN ONLY IN THE EVENT THE REVENUES COLLECTED AND OTHER RESOURCES AVAILABLE DURING THE YEAR ENDED JUNE 30, 2019, FOR WHICH THE APPROPRIATIONS ARE MADE, ARE SUFFICIENT TO PAY ALL THE APPROPRIATIONS IN FULL; OTHERWISE, THE SAID APPROPRIATIONS SHALL BE DEEMED TO BE PAYABLE IN SUCH PROPORTION AS THE SUM OF ALL REALIZED REVENUE IS TO THE TOTAL AMOUNT OF THE REVENUES ESTIMATED BY THE ESSEX COUNTY BOARD OF SUPERVISORS TO BE AVAILABLE FOR APPROPRIATION IN THE YEAR ENDING JUNE 30, 2019;
2. NO DEPARTMENT, AGENCY, OR INDIVIDUAL RECEIVING APPROPRIATIONS UNDER THE PROVISIONS OF THIS RESOLUTION SHALL APPLY TO THE LUMP SUM AMOUNTS WHICH HAVE BEEN INCLUDED IN THIS RESOLUTION;
3. IT IS EXPRESSLY PROVIDED THAT THIS RESOLUTION SHALL APPLY TO THE LUMP SUM AMOUNTS WHICH HAVE BEEN INCLUDED IN THIS RESOLUTION;
4. THE ESSEX COUNTY BOARD OF SUPERVISORS RESERVES THE RIGHT TO CHANGE DURING ANY TIME DURING SAID FISCAL YEAR THE COMPENSATION SO PROVIDED TO ANY OFFICER OR EMPLOYEE OR TO ABOLISH ANY OFFICE OR POSITION EXCEPTING SUCH OFFICE OR POSITION AS IT MAY BE PROHIBITED BY LAW FROM ABOLISHING;
5. FURTHER, THE COUNTY ADMINISTRATOR IS AUTHORIZED TO MAKE SUCH REARRANGEMENTS OF POSITIONS AND APPROPRIATIONS WITH THE SEVERAL DEPARTMENTS UNDER THE CONTROL OF THE BOARD OF SUPERVISORS THAT MAY BEST MEET THE NEEDS AND INTERESTS OF ESSEX COUNTY, VIRGINIA; AND, THE COUNTY ADMINISTRATOR IS AUTHORIZED TO MAKE TRANSFERS OF FUNDS FROM ONE LINE ITEM TO ANOTHER WITHIN AND BETWEEN ANY DEPARTMENT OR AGENCY APPROPRIATION AS LONG AS THE TRANSFER DOES NOT EXCEED THE LUMP SUM APPROPRIATION FOR SAID DEPARTMENT OR AGENCY;
6. THE COUNTY ADMINISTRATOR MAY INCREASE APPROPRIATIONS FOR THE FOLLOWING ITEMS OF NON-BUDGETED REVENUE THAT MAY OCCUR DURING THE FISCAL YEAR: A. INSURANCE RECOVERIES RECEIVED FOR DAMAGE TO COUNTY VEHICLES OR OTHER PROPERTY FOR WHICH COUNTY FUNDS HAVE BEEN EXPENDED TO MAKE REPAIRS. B. REFUNDS OR REIMBURSEMENTS MADE TO THE COUNTY FOR WHICH THE COUNTY HAS EXPENDED FUNDS DIRECTLY RELATED TO THAT REFUND OR REIMBURSEMENT. C. ADDITIONAL, UNBUDGETED GRANTS RECEIVED DURING THE FISCAL YEAR FOR WHICH THERE IS SUFFICIENT REVENUES TO DEFRAID EXPENDITURES;

7. THE COUNTY ADMINISTRATOR MAY APPROPRIATE BOTH REVENUE AND EXPENDITURES FOR DONATIONS BY CITIZENS OR CITIZEN GROUPS IN SUPPORT OF COUNTY PROGRAMS. ANY REMAINING UNENCUMBERED BALANCE OF A RESTRICTED DONATION AT THE END OF THE FISCAL YEAR WILL BE REAPPROPRIATED INTO THE SUBSEQUENT FISCAL YEAR; AND,
8. IT IS EXPRESSLY NOTED THAT THE FUNDS APPROPRIATED TO FUND 102, CHILDREN'S SERVICES ACT (CSA), ARE SUBJECT TO THE COMMONWEALTH OF VIRGINIA PROVIDING ITS INTENDED SHARE;

BE IT FURTHER RESOLVED THAT THE BOARD OF SUPERVISORS DID APPROVE THE FISCAL YEAR 2018-2019 ANNUAL FISCAL PLAN FOR THE SCHOOL GENERAL FUND TOTALING \$16,592,666. IN THE EVENT THAT THERE IS A REDUCTION IN FUNDING FROM EITHER OR BOTH THE STATE AND FEDERAL SOURCES USED IN PROJECTING THE SCHOOL FUND \$16,592,666 OF THE BOARD OF SUPERVISORS MAY, AFTER HOLDING A PUBLIC HEARING, BUT IS EXPRESSLY NOT OBLIGATED TO INCREASE LOCAL FUNDING TO COVER SAID REDUCTIONS.

BE IT FURTHER RESOLVED THAT THE TREASURER OF ESSEX COUNTY, VIRGINIA, IS HEREBY AUTHORIZED TO TRANSFER TO OTHER FUNDS FROM THE GENERAL FUND FROM TIME TO TIME AS THE MONIES BECOME AVAILABLE, THE SUM EQUAL TO, BUT NOT TO EXCEED THE APPROPRIATIONS MADE TO THESE FUNDS FROM THE GENERAL FUND FOR THE PERIOD COVERED BY THIS APPROPRIATION RESOLUTION.

BE IT FURTHER RESOLVED THAT THE COUNTY ADMINISTRATOR IS AUTHORIZED TO PRE-APPROVE ACCOUNTS PAYABLES INVOICES FOR PAYMENT AROUND THE 10TH AND AROUND THE END OF EACH MONTH PRIOR TO FORMAL APPROVAL BY THE ESSEX COUNTY BOARD OF SUPERVISORS. FORMAL APPROVAL BY THE ESSEX COUNTY BOARD OF SUPERVISORS WILL BE MADE DURING THE MEETING OF THE MONTH FOLLOWING THE ACTUAL PAYMENT OF THE BILLS. THIS PROCEDURE WILL ENABLE THE COUNTY TO AVOID PAYING PENALTY AND INTEREST CHARGES FOR THE LATE PAYMENT OF INVOICES.

BE IT FURTHER RESOLVED THAT ALL COUNTY EMPLOYEES NOT PAID DIRECTLY BY THE ESSEX COUNTY SCHOOL BOARD AND THE ESSEX COUNTY DEPARTMENT OF SOCIAL SERVICES WILL BE PAID BIWEEKLY.

ORDERED THIS THE 8TH DAY OF MAY 2018.

THE FOREGOING RESOLUTION WAS DULY ADOPTED BY THE FOLLOWING

VOTE:

MRS. DAVIS:

MR. JOHNSON:

MR. AKERS:

MR. MAGRUDER:

MR. SMITH

TIMOTHY L. WILSON, COUNTY ADMINISTRATOR